



PENNSYLVANIA

1153 Camp Meeting Road / Sewickley, PA 15143

(412) 741-5448 – PHONE / (412) 741-6302 – FAX

Job Title: Public Works Laborer

Department: Public Works

Job Status: Full-Time

Position Description:

The Borough of Bell Acres is seeking qualified applicants for a full-time Public Works Laborer position to perform construction, repairs, summer and winter maintenance to roadways storm sewer systems, borough park, municipal properties, and other public infrastructure. This position provides daily operations of the Public Works Department and contributes to the safety and functionality of Borough facilities, infrastructure and rights-of-ways.

The Public Works Laborer performs multiple labor tasks requiring physical strength, endurance, and the safe operation of tools and equipment.

Duties:

- Road maintenance, paving operations, crack sealing, right-of-way clearing maintenance
- Maintain Borough Park, Trails, and Borough Facilities – landscaping, mowing, weeding, mulching
- Work cooperatively to successfully achieve departmental and Borough tasks
- Perform routine equipment and fleet maintenance such as checking/changing fluids, lubricating
- Maintain storm sewers, infrastructure systems, clean-out grates and basins
- Respond to snow and ice control operations on a 24/7 on-call rotation
- Respond to emergencies, severe weather events, resident concerns, and after-hours operational issues
- Physical demands consist of frequent standing, climbing, bending, lifting, and moving
- Work is performed in both an indoor and outdoor environment in varying weather conditions, including extreme heat, cold, snow, ice, and rain
- Capable of traversing uneven or rugged terrain, work in trenches, climb ladders, and walk on steep slope surfaces
- Operate heavy equipment/machinery
- Exposure to extreme weather conditions

Qualifications/Requirements:

- Valid Pennsylvania Driver's License
- Class B CDL, required at a minimum; Class A CDL preferred
- Pre-Employment Drug & Alcohol Testing

- Mandatory Random Drug & Alcohol Testing Compliance
- High school diploma or GED equivalent and progressively responsible experience in municipal public works, public parks, infrastructure, construction, utilities, facilities or related operations
- Safely operate and maintain tools and equipment used in public works operations
- Experience with stormwater and highway maintenance

Compensation & Benefits:

Bell Acres Borough offers a competitive salary and benefits package, including 401(a) and 457(b) retirement plans, health insurance, life insurance, paid vacation, uniforms, and boot allowance that are applicable to the public works department's agreement.

Application Submittal:

Interested candidates should submit a resume to:

Lisa J. Fleming, Borough Manager

Borough of Bell Acres

1153 Camp Meeting Road

Sewickley, PA 15143

lisafleming@bellacres.org