

**BOROUGH OF BELL ACRES**  
**BOROUGH COUNCIL REGULAR/SPECIAL MEETING MINUTES**  
**October 20, 2025**

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**REGULAR MEETING**

The Regular Meeting of the Borough Council of the Borough of Bell Acres was held at 6:00 p.m. on Monday, October 20, 2025, at the Big Sewickley Creek Fire Hall, 1850 Big Sewickley Creek Road, Sewickley, PA 15143.

**REGULAR MEETING CALLED TO ORDER**

The Regular Meeting was called to order by Mr. Renfrew, President of Council, at 6:01 p.m.

**COUNCIL**

- (X) David Renfrew - President of Council
- (X) Brock Meanor - Vice President of Council
- (X) Christopher Abell
- (X) Matthew Horton
- (X) Charles Kulbacki
- ( ) Gregory Molchen - *excused*
- (X) Michelle Veeck
- (X) Kenneth Alvania - Mayor
- (X) Sandy Nelko - Borough Engineer
- (X) Robert Max Junker - Babst Calland

**PUBLIC COMMENTS**

**Mrs. Ellen Stevenson 309 Kenny Drive Leet Township**

Mrs. Stevenson wanted to introduce herself before Council to let folks know she is running for Quaker Valley School Board. Mrs. Stevenson has been living in the area for ten years.

**MAYOR'S REPORT**

The Mayor's Report for the month of September 2025 has been submitted in writing and made part of the minutes.

**APPROVAL OF THE REGULAR MEETING MINUTES**

A motion to approve the minutes of the Regular Meeting held September 8, 2025, was made by Mr. Kulbacki seconded by Mrs. Veeck. All in favor. Motion carried.

**TREASURER'S REPORT**

A motion to approve the Treasurer's Report as submitted for September 2025 as distributed and ratify payments totaling \$312,821.18 out of the General Fund and \$316.91 out of the State Fund was made by Mrs. Veeck, seconded by Mr. Meanor. All in favor. Motion carried.

**OLD BUSINESS**

None

**COUNCIL MEMBER REPORTS**

- Budget & Finance - Michelle Veeck
- Budget - Michelle Veeck
- Establish Budget Meeting Dates for:
  1. 2026 Budget Workshop
  2. 2026 Preliminary Budget

A motion to authorize the Borough Secretary to advertise the Budget Workshop as a Special Meeting on Monday October 27, 2025 at 5:00 PM was made by Mrs. Veeck, seconded by Mr. Meanor. All in favor. Motion carried.

### **Public Safety – Brock Meanor**

#### **Big Sewickley Creek Volunteer Fire Department – Authorization for Monthly Distribution of Fire Tax Funds**

A motion to authorize the Borough Manager to disburse \$10,000 from budget line item 301.101 to be deposited in the FDIC bank account maintained by the Big Sewickley Creek Fire Department in accordance with Section 153-54 of the Borough of Bell Acres Fire Tax Ordinance was made by Mr. Meanor, seconded by Mrs. Veeck. All in favor. Motion carried.

### **Chief of Police Contract**

A motion to approve a one (1) year contract with the Chief of Police effective January 1, 2026, until December 31, 2026, was made by Mr. Meanor, seconded by Mr. Abell. All in favor. Motion carried.

### **Part-Time Officer Hire**

A motion to approve the hiring of Part-Time Police Officer Dalton Janicki at the rate of \$23.00 per hour was made by Mr. Meanor, seconded by Mr. Abell. All in favor. Motion carried.  
This is due to the retiring of a part-time Police Officer.

### **Public Works – Christopher Abell**

Announcement – Bell Acres received a 2026 Grant Award from the Allegheny County Conservation District's (ACCD) Dirt, Gravel & Low Volume Road (DGLVR) Program for the Dirt and Gravel Road Project on Beadnell Drive in the amount of \$200,350.

### **Discussion of Options and Possible Motion - Sevin Road Landslide Repairs**

A motion to approve the Sevin Road Landslide Repairs by awarding the contract(s) to Daquelente Paving in the amount of \$12,500.00 was made by Mr. Abell, seconded by Mr. Kulbacki. All in favor. Motion carried.  
Mr. Abell reported, the road department did some of work on Sevin and this will be a savings of \$1,600 for the Borough.

### **Property & Supplies – Charles Kulbacki**

#### **Firefighter's Access Gate Purchase and Installation at the Borough Park**

*If Council takes action:* A motion to accept Quote #O1337 from Schrock Fence Co., a COSTARS vendor, to furnish and install one (1) 4-ft. wide x 4-ft. high black vinyl coated chain link fence gate that will be cut into the existing fence with 2 1/2 inch gate posts at the Borough Park for the firefighter's access gate in the amount of \$2,450 was made by\_\_\_\_\_, seconded by\_\_\_\_\_

*A motion to table to get further information was made by Mr. Kulbacki, seconded by Mr. Abell. All in favor. Motion carried.*

### **Copier/Scanner/Fax 60-Month Lease Agreement**

A motion to authorize the Borough Manager to sign and execute a 60-month lease agreement for a Canon IMAGERUNNER C3935 color copier, scanner and fax through Canon USA, Inc. at a cost of \$229.00 per month was made by Mr. Kulbacki, seconded by Mr. Abell. All in favor. Motion carried.

Mr. Kulbacki reported the previous copier from Canon was a little less per month however, with the overages of color copies the old copier was averaging \$219.00 per month the new copier will not be much more per month.

### **Government & Legislation – Matthew Horton**

No report.

**Zoning – Gregory Molchen - excused**

No report.

**NEW BUSINESS**

**Resolution No. 10142025** – Authorizing the Filing of a Statewide Local Share Assessment Grant (LSA) in the amount of \$365,210.00 from the Commonwealth Financing Authority for the Borough Park Improvements – Phase II Project

A motion to adopt Resolution No. 10142025 authorizing the filing of LSA Grant Application No. 10534920 for the Borough Park Improvements – Phase II Project was made by Mr. Kulbacki, seconded by Mr. Meanor. All in favor. Motion carried.

**Resolution No. 10142025A** – Authorizing the Filing of a Statewide Local Share Assessment Grant (LSA) in the amount of \$38,000.00 from the Commonwealth Financing Authority for the Sevin Road Landslide – Geotechnical Engineering Services Project

A motion to adopt Resolution No. 10142025A authorizing the filing of LSA Grant Application No. 10534253 for the Sevin Road Landslide – Geotechnical Engineering Services Project was made by Mr. Meanor, seconded by Mr. Abell. All in favor. Motion carried.

**Resolution No. 10142025B** – Authorizing the Filing of a Statewide Local Share Assessment Grant (LSA) in the amount of \$330,115.00 from the Commonwealth Financing Authority for the purchase of Public Works Equipment

A motion to adopt Resolution No. 10142025B authorizing the filing of LSA Grant Application No. 10556627 for the purchase of Public Works Equipment was made by Mr. Meanor, seconded by Mr. Abell. All in favor. Motion carried.

**CORRESPONDENCE**

There are other items that should be noted but do not need action at this time.

**ADJOURNMENT**

There being no further business to transact, a motion to adjourn was made by Mr. Kulkacki, seconded by Mr. Meanor. Meeting adjourned at 6:39 pm. All in favor. Motion carried.

Respectfully submitted,

*Jill A. Palko*

Jill Palko  
Borough Secretary