

BOROUGH OF BELL ACRES  
BOROUGH COUNCIL REGULAR MEETING MINUTES  
December 9, 2024

---

REGULAR MEETING

The Regular Meeting of the Borough Council of the Borough of Bell Acres was held at 6:00 p.m. on Monday, December 9, 2024, at the Big Sewickley Creek Fire Hall, 1850 Big Sewickley Creek Road, Sewickley, PA 15143.

REGULAR MEETING CALLED TO ORDER

The Regular Meeting was called to order by Mr. Meanor Vice President of Council, at 6:04 p.m.

COUNCIL

( ) David Renfrew - President of Council-*excused*  
(X) Brock Meanor - Vice President of Council  
(X) Christopher Abell  
(X) Matthew Horton  
(X) Charles Kulbacki  
( ) Gregory Molchen- *excused*  
(X) Michelle Veeck  
(X) Kenneth Alvania - Mayor  
(X) Richard Shoup - Borough Engineer  
(X) Robert Max Junker - Babst Calland

PUBLIC COMMENTS

None

RECOGNITION

Retirement Recognition of Richard Shoup of Shoup Engineering, Inc.

Mr. Shoup graduated in 1981 from Penn State and started working in the family business, Shoup Engineering. Richard has worked with the Borough of Bell Acres for the past 20 years. We all thank Mr. Richard Shoup for all of his years of service.

MAYOR'S REPORT

The Mayor's report for the month of November 2024 has been submitted in writing and made part of the minutes.

APPROVAL OF THE REGULAR MEETING MINUTES

A motion to approve the minutes of the Regular Meeting held November 12, 2024, was made by Mr. Kulbacki seconded by Mr. Horton. All in favor. Motion carried.

APPROVAL OF THE SPECIAL MEETING MINUTES

A motion to approve the minutes of the Special Meeting held on November 12, 2024, was made by Mrs. Veeck, seconded by Mr. Kulbacki. All in favor. Motion carried.

TREASURER'S REPORT

A motion to approve the Treasurer's Report as submitted for November 2024 as distributed and ratify payments totaling \$315,845.78 out of the General Fund and \$100,040.91 out of the State Fund was made by Mrs. Veeck, seconded by Mr. Abell. All in favor. Motion carried.

OLD BUSINESS

None

COUNCIL MEMBER REPORTS

Budget & Finance – Michelle Veeck

On November 12, 2024, the proposed 2025 Bell Acres Borough Budget was prepared, filed, and subsequently advertised with:

Receipts of \$2,032,014.00, a carryover of \$97,438.00

Expenditures of \$2,129,452.00

Resolution No. 12092024 – Adoption of Budget for Year 2025

RESOLUTION NO. 12092024

ADOPTION OF BUDGET FOR THE YEAR 2025

A motion to adopt Resolution No. 12092024 for the adoption of the Borough Budget for the Year 2025 was made by Mrs. Veeck, seconded by Mr. Kulbacki. All in favor. Motion carried.

Resolution No. 12092024A – Tax Resolution for the Year 2025

RESOLUTION NO. 12092024A

A RESOLUTION OF THE BOROUGH OF BELL ACRES, ALLEGHENY COUNTY, PENNSYLVANIA, FIXING THE TAX RATES FOR THE FISCAL YEAR 2025.

A motion to adopt Resolution No. 12092024A – Fixing the Tax Rates for the Fiscal Year 2025 was made by Mrs. Veeck, seconded by Mr. Horton. All in favor. Motion carried.

Public Safety – Brock Meanor

Big Sewickley Creek Volunteer Fire Department – Authorization for Monthly Distribution of Fire Tax Funds

A motion to authorize the Borough Manager to disburse \$12,000.00 (Equipment Purchase) from budget line item 411.750 and \$23,500.00 from budget line item 411.740 (Capital Purchase–Fire Truck) to be deposited in the FDIC bank account maintained by the Big Sewickley Creek Fire Department in accordance with Section 153-54 of the Borough of Bell Acres Fire Tax Ordinance was made by Mr. Kulbacki, seconded by Mr. Abell. All in favor. Motion carried.

Resolution No. 12092024B – Eliminating Contributions by Members of the Police Department into the Police Pension Fund for the Year 2025

RESOLUTION NO. 12092024B

A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF BELL ACRES, ALLEGHENY COUNTY, PENNSYLVANIA ELIMINATING CONTRIBUTIONS BY MEMBERS OF THE POLICE DEPARTMENT INTO THE POLICE PENSION FUND FOR THE YEAR 2025.

A motion to adopt Resolution No. 12092024B was made by Mr. Kulbacki, seconded by Mrs. Veeck. All in favor. Motion carried.

Resolution No. 12092024C – Part-Time Police Officers

RESOLUTION NO. 12092024C

A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF BELL ACRES, ALLEGHENY COUNTY, PENNSYLVANIA PROVIDING FOR THE APPOINTMENT OF WILLIAM E. DREYER, BRIAN M. JAMESON, THOMAS A. LIBERTY, MATTHEW J. PICCININI, LARRY K. VIERLING, AND RONALD L. WILSON AS PART-TIME OFFICERS; SETTING FORTH THEIR RESPECTIVE TERMS OF OFFICE, COMPENSATION, DUTIES AND OBLIGATIONS.

A motion to adopt Resolution No. 12092024C was made by Mr. Horton., seconded by Mr. Kulbacki. All in favor. Motion carried.

Resolution No. 12092024D

Recognizing the Big Sewickley Creek Volunteer Firemen's Association, Inc. as the Borough's Fire Company, authorizing payment of the proceeds of the Tax on Foreign Fire Insurance Premiums, and requiring annual budget and financial reports prior to disbursement of Fire Tax funds.

RESOLUTION NO. 12092024D

A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF BELL ACRES, ALLEGHENY COUNTY, PENNSYLVANIA, RECOGNIZING THE BIG SEWICKLEY CREEK VOLUNTEER FIREMEN'S ASSOCIATION, INC. AS THE FIRE COMPANY WHICH RENDERS SERVICE TO THE CITIZENS AND INHABITANTS OF THE BOROUGH, AUTHORIZING THE PAYMENT BY THE BOROUGH TREASURER OF THE PROCEEDS OF THE TAX ON FOREIGN FIRE INSURANCE PREMIUMS RECEIVED FROM THE COMMONWEALTH OF PENNSYLVANIA TO THE RELIEF ASSOCIATION OF THE BIG SEWICKLEY CREEK VOLUNTEER FIREMEN'S ASSOCIATION, INC., OR SO MUCH THEREOF AS THE BOROUGH COUNCIL SHALL DETERMINE, PURSUANT TO THE LAWS OF THE COMMONWEALTH OF PENNSYLVANIA, AND SETTING FORTH REQUIREMENTS FOR THE RECEIPT OF FUNDS GENERATED BY THE FIRE TAX, FOR THE YEAR 2025.

A motion to adopt Resolution No. 12092024D was made by Mr. Kulbacki, seconded by Mr. Abell. All in favor. Motion carried.

Public Works – Christopher Abell

Our road department has taken all of the required salt we ordered for this year. This is being stored at the maintenance garage.

Public Works Supervisor Contract and Public Works Employees Contract

A motion to approve a three (3) year contract with the Supervisor of the Public Works Department effective January 1, 2025, until December 31, 2027, was made by Mr. Abell, seconded by Mr. Kulbacki. All in favor. Motion carried.

A motion to approve a three (3) year contract with the Employees of the Public Works Department effective January 1, 2025, until December 31, 2027, was made by Mr. Abell, seconded by Mr. Kulbacki. All in favor. Motion carried.

Property & Supplies – Charles Kulbacki

No report. However, we are still waiting on the contractor for the demolition work to be done on the property on North Avenue.

Government & Legislation – Matthew Horton

No report.

Zoning – Gregory Molchen

No report.

#### NEW BUSINESS

#### Resolution No. 12092024E - Reappointment of Jonathan Holmes to a 3-year term as a member of the Zoning Hearing Board

RESOLUTION NO. 12092024E

A RESOLUTION OF THE BOROUGH OF BELL ACRES, ALLEGHENY COUNTY, PENNSYLVANIA, REAPPOINTING JONATHAN HOLMES AS A MEMBER OF THE ZONING HEARING BOARD.

A motion to adopt Resolution No. 12092024E to reappoint Jonathan Holmes to a 3-year term as a member of the Zoning Hearing Board beginning January 1, 2025, and ending December 31, 2027, was made by Mr. Kulbacki, seconded by Mr. Abell. All in favor. Motion carried.

Reappointment of Julie DiCenzo to the Environmental Advisory Council

A motion to reappoint Julie DiCenzo to a 3-year term as a member of the Environmental Advisory Council beginning January 1, 2025, and ending December 31, 2027, was made by Mrs. Veeck, seconded by Mr. Abell. All in favor. Motion carried.

Reappointment of Peter Martin to the Bell Acres Municipal Authority

A motion to reappoint Peter Martin to a 5-year term as a member of the Bell Acres Municipal Authority beginning January 1, 2025, and ending December 31, 2029, was made by Mr. Abell, seconded by Mr. Kulbacki. All in favor. Motion carried.

Reappointment of John Walliser to the Planning Commission

A motion to reappoint John Walliser to a 4-year term as a member of the Planning Commission beginning January 1, 2025, and ending December 31, 2028, was made by Mrs. Veeck, seconded by Mr. Kulbacki. All in favor. Motion carried.

#### CORRESPONDENCE

There are other items that should be noted but do not need action at this time.

#### ADJOURNMENT

There being no further business to transact, a motion to adjourn was made by Mrs. Veeck, seconded by Mr. Kulbacki. Meeting adjourned at 6:22 pm. All in favor. Motion carried.

Respectfully submitted,



Jill A. Palko  
Borough Secretary