###### BOROUGH OF BELL ACRES

**BOROUGH COUNCIL REGULAR MEETING MINUTES**

**October 10, 2023**

**REGULAR MEETING**

The Regular Meeting of the Borough Council of the Borough of Bell Acres was held at 6:00 p.m. on Tuesday, October 10, 2023, at the Big Sewickley Creek Fire Hall, 1850 Big Sewickley Creek Road, Sewickley, PA 15143.

**REGULAR MEETING CALLED TO ORDER**

The Regular Meeting was called to order by Mr. Renfrew President of Council, at 6:07 p.m.

**COUNCIL**

(X) David Renfrew - President of Council

(X) Brock Meanor - Vice President of Council

(X) Christopher Abell

( ) Lane Grafton - *excused*

( ) Carmee Murphy-Horton- e*xcused*

(X) Charles Kulbacki

(X ) Michelle Veeck

**MAYOR**

(X) Kenneth Alvania, Mayor

**BOROUGH ENGINEER**

(X) Scott Shoup – Shoup Engineering, Inc.

**BOROUGH SOLICITOR**

(X) Robert Max Junker – Babst Calland

**STAFF**

(X) Lisa Fleming – Borough Manager

(X) Jill Palko – Borough Secretary

**PUBLIC COMMENT**

None.

**MAYOR’S REPORT**

The Mayor’s Report for the month of September 2023 has been submitted in writing and made part of the minutes.

**APPROVAL OF THE REGULAR MEETING MINUTES**

A motion to approve the minutes of the Regular Meeting held on September 11, 2023 was made by Mr. Meanor, seconded by Mr. Kulbacki. All in favor. Motion carried.

**TREASURER’S REPORT**

A motion to approve the Treasurer’s Report for September 2023 as distributed and ratify payments totaling $436,806.03 out of the General Fund and $62,183.92 out of the State Fund was made by Mr. Kulbacki., seconded by Mr. Abell. All in favor. Motion carried.

**OLD BUSINESS**

Continue discussing Proposed Ordinance No. 323 – Fireworks that was tabled at the September 11, 2023 regular meeting.

PROPOSED ORDINANCE NO. 323

AN ORDINANCE OF THE BOROUGH OF BELL ACRES, ALLEGHENY COUNTY, PENNSYLVANIA, AMENDING CHAPTER 99, “FIRE PREVENTION,” IN THE CODE OF THE BOROUGH OF BELL ACRES, CREATING A NEW ARTICLE II ENTITLED “FIREWORKS” IN ACCORDANCE WITH ACT 74 OF 2022; REPEALING ALL OTHER ORDINANCES AND PARTS OF THE ORDINANCES IN CONFLICT THEREWITH; AND ESTABLISHING SEVERABILITY AND EFFECTIVE DATE PROVISIONS.

A motion to advertise for potential enactment of proposed Ordinance No. 323 at the November 13, 2023 regular meeting was made by Mr. Meanor, seconded by Mrs. Veeck. All in favor. Motion carried.

**COUNCIL MEMBER REPORTS**

**BUDGET & FINANCE - MICHELLE VEECK**

Preliminary work for the 2024 Borough Budget is in progress

Set a 2024 Preliminary Budget Meeting Date in November 2023

A motion to authorize the Borough Secretary to advertise the Budget Meeting as a special meeting to be held on Monday November 20, 2023 at 6:00 PM was made by Mrs. Veeck, seconded by Mr. Kulbacki. All in favor. Motion carried.

**PUBLIC SAFETY – BROCK MEANOR**

**Big Sewickley Creek Volunteer Fire Department**

**Authorization for Monthly Distribution of Fire Tax Funds**

A motion to authorize the Borough Manager to disburse $10,000 from budget line item 392.300 and $23,500 from budget line item 411.740 (Capital Purchase-Fire Truck) to be deposited in the FDIC bank account maintained by the Big Sewickley Creek Fire Department in accordance with Section 153-54 of the Borough of Bell Acres Fire Tax Ordinance was made by Mr. Meanor, seconded by Mr. Kulbacki. All in favor. Motion carried.

Discuss Rave Mobile Safety migration/updating services, formerly Swift 911.

A motion to accept the Rave Mobile Safety alert services agreement was made by Mr. Meanor, seconded by Mr. Abell. All in favor. Motion carried.

**PUBLIC WORKS – CHRISTOPHER ABELL**

Discuss Proposed Ordinance No. 324 – Street Excavations

PROPOSED ORDINANCE NO. 324

AN ORDINANCE OF THE BOROUGH OF BELL ACRES, ALLEGHENY COUNTY, PENNSYLVANIA, AMENDING ARTICLE I, “STREET EXCAVATIONS” OF CHAPTER 145, “STREETS AND SIDEWALKS” IN THE CODE OF THE BOROUGH OF BELL ACRES WHICH REGULATES THE OPENING OR EXCAVATION OF BOROUGH STREETS, REQUIRING A PERMIT FOR OPENING OR EXCAVATION OF BOROUGH STREETS, AND ESTABLISHING STANDARDS FOR OPENING, EXCAVATION, AND RESTORATION OF BOROUGH STREETS AND REPEALING ALL OTHER ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT THEREWITH.

Mr. Junker stated this is only for Borough roads – and pointing out that any public utility crew doing utility work in and around the borough that would include placing in gas lines and electrical lines will need to abide by the Ordinance and will be adhered to.

Mrs. Fleming thanked Mr. Shoup for all of his help for gathering the information and putting this Ordinance together.

A motion to advertise for potential enactment of proposed Ordinance No. 324 at the November 13, 2023 regular meeting was made by Mr. Abell, seconded by Mrs. Veeck. All in favor. Motion carried.

Mr. Abell discussed with Mr. Shoup regarding the paving of Grouse Lane. Mr. Shoup had to reach out to the contractor to do a re-repair of Grouse Lane. This was due to the pavement towards the stop sign was not even and this resulted in pooling of water. Mr. Shoup was not with the contractors when they resurfaced Grouse Lane, but Mr. Abell and part of the Road Department were there supervising the resurfacing of Grouse Lane.

**PROPERTY & SUPPLIES – CHARLES KULBACKI**

Announcement of the grant application submitted to the Allegheny County Gaming Economic Development Tourism Fund Grant (GEDTF) for Phase II Improvements of the Borough Park

Resolution No. 10102023 –Authorizing the Filing of a Grant Application for Funds for the Borough Park Phase II Improvement Project from the Commonwealth Financing Authority (CFA) Local Share Account Fund Statewide.

A motion to adopt Resolution No. 10102023 authorizing the Borough Manager to file Grant Application No. 9908635 for the Borough Park Phase II Improvement Project was made by Mr. Kulbacki, seconded by Mr. Meanor. All in favor. Motion carried.

Continue discussing the Split Rail Fence Replacement at Municipal Complex.

***AMENDMENT TO AGENDA***

A motion to amend the agenda was made by Mr. Kulbacki, seconded by Mr. Meanor. All in favor. Motion carried. Public comment: None

A motion to authorize our Road Department to purchase and build the split rail fence for our Municipal Complex, was made by Mr. Kulbacki, seconded by Mr. Meanor. All in favor. Motion carried.

A discussion was to have the Road Department build the fence for a more budget friendly cost rather than have the fence purchased via a fence company.

**GOVERNMENT & LEGISLATION – CARMEE MURPHY-HORTON – excused**

Mr. Meanor announced – Go vote on Tuesday November 7, 2023 at the Big Sewickley Fire Hall.

Mr. Meanor also attended Representative Gaydos landslide legislation hearing, this will allow along with residents the municipalities to purchase landslide insurance if we deem necessary. We are hoping that this insurance if purchased would include any landslides that may have already happened. We are unaware of the cost at this time.

**ZONING – LANE GRAFTON**

Mr. Junker stated that the Zoning hearing board will be in process of appointing a new solicitor. Later in October they will at a zoning hearing board meeting then will come to Council for ratification of the new solicitor.

**NEW BUSINESS**

Engagement/Fee Agreement Letter for Legal Services for Preparing 401(a) Retirement Plan Document for Non-Uniform Employees

A motion to accept the Engagement/Fee Agreement for Legal Services with Campbell Durrant, P.C. to amend and establish the 401(a) Retirement Plan for Non-Uniformed Employees was made by Mr. Meanor, seconded by Mrs. Veeck. All in favor. Motion carried.

**CORRESPONDENCE**

There are other items that should be noted but do not need action at this time.

**ADJOURNMENT**

There being no further business to transact, a motion to adjourn was made by Mr. Meanor seconded by Mrs. Veeck. All in favor. Motion carried. Meeting adjourned at 7:06 pm.

**EXECUTIVE SESSION**

Personnel and Labor Negotiations discussion

Respectfully submitted,

Jill A. Palko

Borough Secretary