

**BOROUGH OF BELL ACRES**  
**BOROUGH COUNCIL REGULAR MEETING MINUTES**  
**May 9, 2022**

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**REGULAR MEETING**

The Regular Meeting of the Borough Council of the Borough of Bell Acres was held at 6:00 p.m. on Monday, May 9, 2022, at the Big Sewickley Creek Fire Hall, 1850 Big Sewickley Creek Road, Sewickley, PA 15143.

**PUBLIC COMMENT**

None.

**REGULAR MEETING CALLED TO ORDER**

The Regular Meeting was called to order by Mr. Renfrew, President of Council, at 6:02 p.m.

**COUNCIL**

- (X) David Renfrew - President of Council
- ( ) Brock Meanor - Vice President of Council - excused
- ( ) Christopher Abell- excused
- (X) Lane Grafton
- (X) Carmee Murphy-Horton
- (X) Charles Kulbacki
- (X) Michelle Veeck

**MAYOR**

- (X) Kenneth Alvania, Mayor

**BOROUGH ENGINEER**

- (X) Richard Shoup – Shoup Engineering, Inc.

**BOROUGH SOLICITOR**

- (X) Jennifer Malik – Babst Calland

**STAFF**

- (X) Lisa Fleming – Borough Manager
- (X) Jill Palko – Borough Secretary

**MAYOR'S REPORT**

The Mayor's Report for the month of April 2022 has been submitted in writing and made part of the minutes.

**APPROVAL OF THE REGULAR MEETING MINUTES**

A motion to approve the minutes of the Regular Meeting held on April 11, 2022, was made by Mrs. Veeck seconded by Mr. Kulbacki. All in favor. Motion carried.

**TREASURER'S REPORT**

A motion to approve the Treasurer's Report for April 2022 as distributed and ratify payments totaling \$111,794.94 out of the General Fund and \$1,972.78 out of the State Fund was made by Mr. Kulbacki, seconded by Mrs. Veeck. All in favor. Motion carried.

**OLD BUSINESS**

**Resolution No. 05092022 – Sewickley Borough's request for an Act 537 Official Sewage Plan**

Update to eliminate the Sewickley Borough Sewage Treatment Plant and pump sewage to the Leetsdale Borough Municipal Authority Sewage Treatment Plant.

**RESOLUTION NO. 05092022**

A RESOLUTION OF THE COUNCIL OF THE BOROUGH OF BELL ACRES, ALLEGHENY COUNTY, PENNSYLVANIA, ADOPTING AND PROMULGATING AN ACT 537 OFFICIAL SEWAGE PLAN UPDATE

A motion to adopt Resolution No. 05092022 was made by Mr. Kulbacki seconded by Mrs. Veeck. All in favor. Motion carried.

**Proposed Ordinance No. 311 – Environmental Advisory Council**

**ORDINANCE NO. 311**

AN ORDINANCE OF THE BOROUGH OF BELL ACRES, ALLEGHENY COUNTY, PENNSYLVANIA, AMENDING PART I IN THE CODE OF THE BOROUGH OF BELL ACRES, “ADMINISTRATIVE LEGISLATION”, AS AMENDED, TO ADD A NEW CHAPTER 27, “ENVIRONMENTAL ADVISORY COUNCIL”, AND TO THEREBY ESTABLISH, PROVIDE THE OPERATING PROCEDURES FOR, AND STAFF THE POWERS OF AN ENVIRONMENTAL ADVISORY COUNCIL FOR THE BOROUGH.

A motion to *table* Ordinance No. 311 – Establishing an Environmental Advisory Council was made by Mr. Renfrew, seconded by Mr. Grafton. All in favor. Motion carried.

**COUNCIL MEMBER REPORTS Budget and Finance – MICHELLE VEECK**

No report.

**PUBLIC SAFETY – BROCK MEANOR**

Proposed Ordinance No. 312 – Amending the Police Pension Plan by Revising the Definition of “Final Monthly Average Salary”

**PROPOSED ORDINANCE NO. 312**

AN ORDINANCE OF THE BOROUGH OF BELL ACRES, ALLEGHENY COUNTY, PENNSYLVANIA, AMENDING THE POLICE PENSION PLAN BY REVISING THE DEFINITION OF “FINAL MONTHLY AVERAGE SALARY”

A motion to advertise Proposed Ordinance No. 312 for enactment at the June 13, 2022, Regular Meeting was made by Mr. Kulbacki, seconded by Mrs. Veeck. All in favor. Motion carried.

Mrs. Fleming reported that Mr. Meanor spoke with Chief of Police Mr. Korol, about his contract. Mr. Meanor will discuss the Chief’s request at our June meeting. Mr. Renfrew asked that we have an Executive Session added to the June meeting agenda regarding this information.

**Resolution No. 05092022A – Police Pension Fund**

**RESOLUTION NO. 05092022A**

A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF BELL ACRES, ALLEGHENY COUNTY, PENNSYLVANIA ELIMINATING CONTRIBUTIONS BY MEMBERS OF THE POLICE DEPARTMENT INTO THE POLICE PENSION FUND FOR THE YEARS 2019, 2020, AND 2021.

A motion to adopt Resolution No. 05092022A was made by Mrs. Veeck, seconded by Mr. Kulbacki. All in favor. Motion carried.

**Resolution No. 05092022B – Police Pension Fund**

**RESOLUTION NO. 05092022B**

A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF BELL ACRES, ALLEGHENY COUNTY, PENNSYLVANIA ELIMINATING CONTRIBUTIONS BY MEMBERS OF THE POLICE DEPARTMENT INTO THE POLICE PENSION FUND FOR THE YEAR 2022.

A motion to adopt Resolution No. 05092022B was made by Mr. Kulbacki, seconded by Mrs. Veeck. All in favor. Motion carried.

**PUBLIC WORKS – CHRIS ABELL**

**2022 Road Improvement Plan Bid**

The project was advertised and sealed bids were received and opened at 1:30 pm Friday May 6, 2022.

Work consists of cartway base repair, paving hot mix asphalt wearing course, new asphalt wedge curbs, other related appurtenances, and miscellaneous work on Witherow Road Extension and a portion of Backbone Road totaling approximately 500 feet in length.

Mrs. Fleming stated that there were three (3) prospective bidders although, the Borough received one (1) bid for the 2022 Road Improvement Project from Shields Asphalt Paving for \$62,135.00.

**Shields Asphalt Paving, Inc.**

Witherow Road Extension and Backbone Road (portion)

Item	Description	Approx. Qty	Unit	Unit Price	Total
1	Removal of Existing Concrete Wedge curbs at Driveways	60	LF	\$100.00	\$ 6,000.00
2	Install Superpave 9.5mm wearing scratch coat	46	TON	\$150.00	\$ 6,900.00
3	Install 12 in. Wied Petrotac Paving Fabric along longitudinal joint only	490	LF	\$8.50	\$ 4,165.00
4	Superpave 9.5 mm wearing course (1.5 in deep)	1520	SY	\$17.50	\$26,600.00
5	Install 12 in. Asphalt Wedge Curb	2,300	LF	\$1.50	\$ 3,450.00
6	Cartway Repair (as directed by Engineer)	80	SY	\$165.00	\$13,200.00
7	Inlet Adjustment	4	EA	\$300.00	\$ 1,200.00
8	Manhole Adjustment	2	EA	\$310.00	\$ 620.00
Total:					<u>\$ 62,135.00</u>

A motion to award the 2022 Road Improvement Project to Shields Asphalt Paving, Inc. for the Bid in the amount of \$62,135.00 was made by Mr. Kulbacki and seconded by Mr. Grafton. All in favor. Motion carried.

**PROPERTY & SUPPLIES – CHARLES KULBACKI**

No report.

**GOVERNMENT & LEGISLATION – CARMEE MURPHY-HORTON**

No report.

**ZONING – LANE GRAFTON**

No report.

**NEW BUSINESS**

**Select and appoint a Quaker Valley Council of Governments (QVCOG) Delegate and an Alternate Delegate to the 2022 QVCOG Board.**

Select and appoint a Quaker Valley Council of Governments (QVCOG) Delegate and an Alternate Delegate to the 2022 QVCOG Board

A motion to appoint \_\_\_\_\_ as the Quaker Valley Council of Governments (QVCOG) Delegate and \_\_\_\_\_ as an Alternate Delegate to the QVCOG Board was made by \_\_\_\_\_, seconded by \_\_\_\_\_ **This was tabled by President David Renfrew.**

**Resolution No. 05092022C – Authorization to sign and enter into an Intergovernmental Agreement with PENNDOT to obtain an ePermitting Business Partner ID (BP ID)**

**RESOLUTION NO. 05092022C**

A RESOLUTION OF THE BOROUGH OF BELL ACRES, ALLEGHENY COUNTY, PENNSYLVANIA GIVING AUTHORIZATION TO SIGN AND ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH THE COMMONWEALTH OF PENNSYLVANIA DEPARTMENT OF TRANSPORTATION.

A motion to adopt Resolution No. 05092022C was made by Mrs. Veeck, seconded by Mr. Kulbacki. All in favor. Motion carried.

**CORRESPONDENCE**

There are other items that should be noted but do not need action at this time.

**ADJOURNMENT**

There being no further business to transact, a motion to adjourn was made by Mr. Renfrew, seconded by Mrs. Veeck. All in favor. Motion carried. Meeting adjourned at 6:35pm.

Respectfully submitted,

Jill A. Palko  
Borough Secretary