

**BOROUGH OF BELL ACRES  
BOROUGH COUNCIL REGULAR MEETING MINUTES  
DECEMBER 14, 2020**

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**REGULAR MEETING**

The Regular Meeting of the Borough Council of the Borough of Bell Acres was held at 7:00 p.m. on Monday, December 14, 2020, via an authorized telecommunication device (Zoom).

**PLEDGE OF ALLEGIANCE**

**PUBLIC DISCUSSION**

No Public Comments submitted in writing or made via Zoom.

**REGULAR MEETING CALLED TO ORDER**

The Regular Meeting was called to order by Mr. Renfrew, President of Council, at 7:02 p.m.

**COUNCIL**

- (X) David Renfrew – President of Council
- (X) Brock Meanor – Vice President of Council
- (X) Chris Abell
- (X) Michelle Veeck
- (X) Greg Wagner
- (X) Megan Wine
- (X) Dennis Young

**MAYOR**

- (X) Kenneth Alvania, Mayor

**BOROUGH ENGINEER**

- (X) Scott Shoup – Shoup Engineering, Inc.

**BOROUGH SOLICITOR**

- (X) Robert Max Junker – Babst Calland

**STAFF**

- (X) Charles Kulbacki, Borough Manager
- (X) Lisa Fleming, Borough Secretary

**MAYOR'S REPORT**

The Mayor's Report for the month of November 2020 has been submitted in writing and made a part of the minutes.

Mayor Alvania announced that Santa Claus is coming to Bell Acres on Saturday, December 19, 2020, from 3:00 p.m. to 5:00 p.m. Santa will be traveling on a fire truck throughout the Borough.

**APPROVAL OF THE MINUTES**

**MINUTES OF THE PUBLIC HEARING PERTAINING TO ORDINANCE NO. 305**

A motion to approve the minutes of the November 9, 2020 Public Hearing pertaining to Ordinance No. 305 was made by Mrs. Veeck and seconded by Mr. Young. All in favor. Motion carried.

**MINUTES OF THE PUBLIC HEARING PERTAINING TO RHODES LOGGING APPLICATION**

A motion to approve the minutes of the November 9, 2020, Public Hearing pertaining to the Rhodes Logging Application was made by Mr. Young and seconded by Mr. Meanor. All in favor. Motion carried.

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**MINUTES OF THE REGULAR MEETING**

A motion to approve the minutes of the Regular Meeting held November 9, 2020, was made by Mr. Young and seconded by Ms. Wine. All in favor. Motion carried.

**MINUTES OF THE 2021 BUDGET MEETING**

A motion to approve the minutes of the 2021 Budget Meeting held November 16, 2020, was made by Mr. Young and seconded by Mr. Meanor. All in favor. Motion carried.

**TREASURER'S REPORT**

A motion to approve the Treasurer's Report for November 2020 as distributed and ratify payments totaling \$108,828.20 out of the General Fund and \$17.33 out of the State Fund was made by Mr. Wagner and seconded by Mrs. Veeck. All in favor. Motion carried.

**OLD BUSINESS**

**POLICE CONTRACT 2021-2023**

A motion to approve a 3-year contract effective January 1, 2021, until December 31, 2023, with a wage increase of two and a half (2 1/2%) percent per year, and to commit Council to continue exploring the options of a DROP program with the goal to provide a proposal to the officers before this new contract expires was made by Mr. Young and seconded by Mr. Wagner. Discussion on the terms of the contract and clarification of the motion ensued. All in favor. Motion carried.

After the motion and vote Mr. Young asked to be excused and wished everyone a Merry Christmas and a safe and joyous New Year. Mr. Renfrew stated the meeting still had a quorum, and that the majority of the quorum could take official action.

**EXECUTIVE SESSIONS HELD DECEMBER 8 THRU DECEMBER 13**

Mr. Renfrew announced that Executive Sessions were conducted during the period of December 8 through December 13, 2020, via phone calls and emails to discuss personnel matters.

**COMMITTEE REPORTS**

**BUDGET & FINANCE – Mrs. Veeck**

**2021 BOROUGH BUDGET AND RESOLUTION NO. 12142020 – ADOPTION OF BUDGET FOR YEAR 2021**

A motion to approve the proposed 2021 Bell Acres Borough Budget with:

Revenues totaling . . . . . \$1,871,043.00

Expenditures totaling . . . . . \$1,871,043.00

and to adopt Resolution No. 12142020 to approve the 2021 Bell Acres Borough Budget was made by Mrs. Veeck and seconded by Mr. Meanor. All in favor. Motion carried.

**RESOLUTION NO. 12142020A – TAX RESOLUTION FOR THE YEAR 2021**

A RESOLUTION OF THE BOROUGH OF BELL ACRES, ALLEGHENY COUNTY, PENNSYLVANIA, FIXING THE TAX RATES FOR THE FISCAL YEAR 2021

A motion to adopt Resolution No. 12142020A the "Tax Resolution for the Year 2021" was made by Mrs. Veeck and seconded by Mr. Meanor. All in favor. Motion carried.

**PUBLIC SAFETY- Mr. Renfrew for Mr. Young**

Action taken on the Police Contract in Old Business

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**PUBLIC WORKS – Mr. Abell**

**REVISED FIFTEEN YEAR ROAD IMPROVEMENT SCHEDULE**

Mr. Abell introduced the Revised 15-Year Road Improvement Schedule that was prepared by Scott Shoup of Shoup Engineering. The revised schedule will keep the plan under budget and stay on track for road improvements in 2021.

Mr. Shoup advised that the Borough should authorize advertising for the 2021 Road Improvement bids at the next council meeting.

**PROPERTY & SUPPLIES – Mr. Wagner**

No Report

**GOVERNMENT & LEGISLATION – Mr. Meanor**

Mr. Meanor stated he is working with the Project Manager to get our excavator grant moving. There are many forms to complete.

**ZONING- Ms. Wine**

A motion to direct the Planning Commission and the Solicitor to review the fencing provisions in the Zoning Ordinance and propose suggested ordinance amendments regarding the fence requirements in general and deer fencing in particular within the next ninety (90) days was made by Mr. Wagner and seconded by Ms. Wine. All in favor. Motion carried.

**NEW BUSINESS**

**AUTHORIZATION OF RETIREMENT AGREEMENT WITH BOROUGH MANAGER**

A motion to authorize the execution of the Retirement Agreement with Borough Manager Charles D. Kulbacki was made by Mrs. Veeck and seconded by Mr. Wagner. All in favor. Motion carried.

Mr. Renfrew, along with the Mayor and Council Members extended their appreciation and thanks to Mr. Kulbacki for his twenty six (26) years of service. Mr. Kulbacki thanked everyone and stated he enjoyed it very much and believe he's leaving Bell Acres a lot better than when he came on.

**APPOINTMENT OF BOROUGH MANGER AND BOROUGH SECRETARY**

A motion to appoint Lisa J. Fleming as Borough Manager and Borough Secretary effective January 1, 2021, with the salary and benefits as set forth in the letter dated December 15, 2020, was made by Mr. Wagner and seconded by Mrs. Veeck. All in favor. Motion carried.

Mr. Renfrew welcomed and thanked Mrs. Fleming for being ready to join them. Mrs. Fleming expressed her gratitude and thanked all of Council for their support. Mrs. Fleming congratulated Mr. Kulbacki on his retirement and for being an exceptional steward throughout the years.

**CORRESPONDENCE**

There were other items noted but no further action was needed.

**ADJOURNMENT**

There being no further business to transact, a motion to adjourn was made by Mr. Wagner and seconded by Mr. Renfrew. All in favor. Motion carried. Meeting adjourned at 7:31 p.m. Mr. Renfrew wished everyone a Merry Christmas and a Happy New Year!

Respectfully submitted,

Lisa J. Fleming  
Borough Secretary

