

**BOROUGH OF BELL ACRES  
BOROUGH COUNCIL REGULAR MEETING MINUTES  
March 12, 2018**

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**REGULAR MEETING**

The Regular Meeting of the Borough Council of the Borough of Bell Acres was held on Monday, March 12, 2018, at the Big Sewickley Creek Volunteer Fire Hall, 1850 Big Sewickley Creek Road, Sewickley, PA 15143.

**PUBLIC DISCUSSION**

Megan Wine, a representative of Sewickley Heights Golf Club, asked for permission to have a Zambelli Fireworks Display on the Sunday before Memorial Day. Mr. Young, Council President, stated that Council will discuss it under New Business and make a decision at that time.

Julie DiCenzo of 127 Skymark Lane, thanked Council for writing the letter to PA DEP regarding the Ambridge Reservoir. As a result, the DEP agreed to extend the public comment period to April 17, 2018. She announced that the Public Hearing in Allegheny County will be held on April 5, 2018, at the Quaker Valley Middle School.

Valerie Gaydos, Candidate for the PA House District 44, announced that she is running for the vacant seat being left by Mark Mustio of the State House.

**MEETING CALLED TO ORDER**

The Meeting was called to order by Mr. Young, President of Council, at 7:07 p.m.

**COUNCIL**

- (X) Dennis Young, President of Council
- ( ) David Renfrew, Vice President of Council - Excused
- ( ) Chris Abell - Excused
- (X) Kenneth Alvania
- (X) Brock Meanor
- (X) Michelle Veeck
- (X) Greg Wagner

**MAYOR**

- ( ) Ronald Besong, Mayor - Excused

**BOROUGH ENGINEER**

- (X) Richard Shoup – Shoup Engineering, Inc.

**BOROUGH SOLICITOR**

- (X) Robert Max Junker – Babst Calland

**STAFF**

- (X) Charles Kulbacki, Borough Manager
- (X) Lisa Fleming, Borough Secretary

**MAYOR'S REPORT**

The Mayor's Report for the month of February has been submitted and made a part of the minutes. Mr. Kulbacki informed Council that the new police car is in and IBIS Tek is detailing it at the present time, which should be ready for use in mid-March.

## **APPROVAL OF THE MINUTES**

### **MINUTES OF THE PUBLIC HEARING**

A motion to approve the minutes from the Public Hearing held on February 12, 2018, was made by Mr. Wagner and seconded by Mrs. Veeck. All in favor. Motion carried.

### **MINUTES OF THE REGULAR MEETING**

At this time Mr. Wagner requested a correction to the Regular Meeting Minutes. He stated that he voted "no" on the adoption of Resolution No. 02122018.

A motion to approve the minutes, stand as corrected, of the Regular Meeting held on February 12, 2018, was made by Mrs. Veeck and seconded by Mr. Meanor. All in favor. Motion carried.

## **TREASURER'S REPORT**

Mr. Meanor inquired about the List of Invoices for February 2018 and Mr. Kulbacki clarified as follows:

- Municipal Contracting Services – Street sweeping for Bell Farm Estates due to loose gravel from the 2017 Road Paving Project
- Colleen Tormey – Ms. Tormey provides cleaning services
- Robinson Car Wash – Car washes for the police car and borough manager's car
- Sprint – Cell phone services for the Mayor, Police Department, Borough Manager, and Road Department
- Dickman Directories – A directory used by the Police Department that provides telephone numbers and addresses, which assists in investigating
- Pashek + MTR, Ltd. - Charges for the Planning Commission's Comprehensive Plan
- Michael Vrbanic – Officer Vrbanic receives a monthly stipend, since he does not participate in the Borough's health insurance

A motion to approve the Treasurer's Report for February 2018 as distributed and ratify payments totaling \$25,695.10 out of the General Fund and \$11,057.40 out of the State Fund, was made by Mr. Alvania and seconded by Mr. Wagner. All in favor. Motion carried.

## **OLD BUSINESS**

### **CAMP MEETING SEWAGE UPDATE**

Mr. Kulbacki reported that the project is close to ending, with just a few minor issues. Mr. Alvania inquired about the trailers that are stationed at the Witherow Plant. Mr. Kulbacki stated that BAMA is experimenting with a type of chemical.

## **COMMITTEE REPORTS**

### **BUDGET & FINANCE**

Mr. Kulbacki stated that the auditors are coming in next week to begin the annual audit.

### **PUBLIC SAFETY**

Mr. Kulbacki stated that the new police car will be on the road by mid-March.

### **PUBLIC WORKS**

Mrs. Veeck asked Mr. Kulbacki if Mr. Carl Bohn, Road Department Supervisor, is fine with his contract. Mr. Kulbacki noted that the contracts are fine.

Mr. Meanor extended his thanks to Mr. Bohn for getting back to him regarding Hawthorne Acres and Westholm Drive. Mr. Meanor inquired about the condition at the bottom of Sevin Road and Little Sewickley Creek Road. Mr. Kulbacki reported that Mr. Bohn contacted the State regarding this issue and they are trying to keep it clear. Mr. Meanor stated that the road crew has done a very good job.

### **DUMP TRUCK**

Mr. Kulbacki stated that since the Road Department is getting a new small dump truck, he requested that the old dump truck be kept as a back-up vehicle, since it is already equipped with a salt spreader and snow plow.

A motion to keep the old dump truck as a back-up vehicle was made by Mr. Meanor and seconded by Mrs. Veeck. All in favor. Motion carried.

### **PROPERTY & SUPPLIES**

No Report

### **GOVERNMENT & LEGISLATION**

No Report

### **ZONING**

Mr. Alvania reported that the Planning Commission is still meeting and working towards the Comprehensive Plan. He asked that the residents complete the survey on-line.

### **NEW BUSINESS**

#### **SEWICKLEY HEIGHTS GOLF CLUB FIREWORKS**

A discussion was held and a motion to allow Sewickley Heights Golf Club to have Memorial Day fireworks was made by Mrs. Veeck and seconded by Mr. Wagner. All in favor. Motion carried. Mr. Young then stated, "Please have a safe celebration."

#### **LEETSDALE 4<sup>TH</sup> OF JULY COMMITTEE**

After some discussion, a motion to donate \$500.00 to the Leetsdale 4<sup>th</sup> of July Committee and the use of a patrol officer, if requested, was made by Mr. Wagner and seconded by Mr. Meanor. All in favor. Motion carried.

#### **457 RETIREMENT PLAN**

Mr. Junker explained that a motion to offer a 457 Retirement Plan to borough employees was made at last month's meeting. He informed Council that Mrs. Fleming received a packet of information from ICMARC which includes an agreement for ICMARC to serve as the Administrator for the 457 Plan. Mr. Wagner inquired about the administrative fees, which was discussed among the Council members. It was advised by Council Members that Mr. Meanor inquire with the QVCOG, at next Wednesday's meeting, to explore if they have a more competitive plan.

After some discussion, a motion to authorize the Borough to enter into an Administrative Services Agreement with International City Management Association Retirement Corporation (ICMARC) to serve as the Administrator for the 457 Retirement Plan was made by Mr. Wagner and seconded by Mrs. Veeck. All in favor. Motion carried.

#### **SPECIAL ELECTION**

Mr. Meanor stated that people have inquired about the Special Election being held on Tuesday, March 13, 2018. Mr. Meanor announced that the Bell Acres' residents do not vote in this election. Mr. Young directed Mr. Kulbacki to post a notice on the door of the Big Sewickley Creek Fire Hall, advising residents that Bell Acres does not participate in this Special Election.

#### **MINUTES ON THE WEBSITE**

Mr. Wagner asked if the Regular Minutes can be put on the website. Mr. Kulbacki stated that it would be taken care of.

**SUMMER INTERN**

Mr. Young and Mr. Wagner inquired about a potential summer intern. Mr. Wagner suggested that the college intern have computer knowledge and major in History or Journalism so they may be able to interview residents about our history. Mrs. Veeck offered to post the Summer Intern Position/Description at Sewickley Heights Golf Club.

**A BIT OF HISTORY**

Mr. Kulbacki shared a bit of Bell Acres history. He stated that the community was incorporated in 1854 known as Sewickley Township. In 1960, the community switched from a Township to a Borough in which The Borough of Bell Acres was created.

**CORRESPONDENCE**

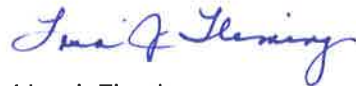
**ROAD DEPARTMENT RECOGNITION**

Mr. Kulbacki pointed out the nice recognition that the Road Department received from Walsh Equipment. The Road Department's photograph and article was recently published in Walsh Equipment's *Spring 2018 Newsletter*.

**ADJOURNMENT**

There being no further business to transact, a motion to adjourn was made by Mr. Wagner and seconded by Mr. Meanor. All in favor. Motion carried. Meeting adjourned at 7:44 p.m.

Respectfully submitted,



Lisa J. Fleming  
Borough Secretary