

**BOROUGH OF BELL ACRES  
BOROUGH COUNCIL REGULAR MEETING MINUTES  
MAY 14, 2018**

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**REGULAR MEETING**

The Regular Meeting of the Borough Council of the Borough of Bell Acres was held on Monday, May 14, 2018, at the Big Sewickley Creek Volunteer Fire Hall, 1850 Big Sewickley Creek Road, Sewickley, PA 15143.

**PUBLIC DISCUSSION**

Sam Capezutto, Executive Director of Fern Hollow Nature Center was on the Agenda to discuss Fern Hollow's Proposal for Yearly Support. However, she was not in attendance at this time.

**MEETING CALLED TO ORDER**

The Meeting was called to order by Mr. Young, President of Council, at 7:01 p.m.

**COUNCIL**

- (X) Dennis Young, President of Council
- (X) David Renfrew, Vice President of Council
- (X) Chris Abell
- (X) Kenneth Alvania
- (X) Brock Meanor
- (X) Michelle Veeck
- (X) Greg Wagner

**MAYOR**

- ( ) Ronald Besong, Mayor - Excused

**BOROUGH ENGINEER**

- (X) Richard Shoup – Shoup Engineering, Inc.

**BOROUGH SOLICITOR**

- (X) Robert Max Junker – Babst Calland

**STAFF**

- ( ) Charles Kulbacki, Borough Manager - Excused
- (X) Lisa Fleming, Borough Secretary

**MAYOR'S REPORT**

The Mayor's Report for the month of April has been submitted in writing and made a part of the minutes.

**APPROVAL OF THE MINUTES**

**MINUTES OF THE REGULAR MEETING**

A motion to approve the minutes of the Regular Meeting held on April 9, 2018, was made by Mr. Wagner and seconded by Mr. Renfrew. All in favor. Motion carried.

**TREASURER'S REPORT**

A motion to approve the Treasurer's Report for April 2018 as distributed and ratify payments totaling \$73,153.41 out of the General Fund and \$9,666.75 out of the State Fund, was made by Mr. Renfrew and seconded by Mrs. Veeck. All in favor. Motion carried.

## OLD BUSINESS

### GENERAL CODE PROPOSAL

Mr. Young moved the General Code Proposal to New Business, which will be discussed at that time.

### BARLEY ROAD DRAINAGE PROBLEM

Mr. Richard Shoup asked to discuss the Barley Road drainage problem inquiry request by Curt Hobbs of 1674 Big Sewickley Creek Road. Mr. Shoup informed Council that a title search was completed on the property to determine if there was any property interest and easements. Furthermore, Mr. Scott Shoup and Mr. Carl Bohn, Borough Road Supervisor, examined the site and inspected the structure and drainage pipes. After evaluating the site, Shoup Engineering recommends that the Borough hire a firm that can run a camera through the pipe and determine exactly what the problem is and who is responsible. Mr. Shoup believes it would cost around \$1,000.00 to \$1,500.00 to complete this service. An in-depth discussion was held regarding the situation.

A motion to permit Shoup Engineering to hire a firm to video the pipes, at a cost not to exceed \$2,000.00; was made by Mr. Wagner and seconded by Mr. Meanor. All in favor. Motion carried.

## COMMITTEE REPORTS

### BUDGET & FINANCE – Mrs. Veeck

Mrs. Veeck stated that a Resolution needs to be adopted for the 457 Deferred Compensation Plan. Mr. Junker noted that Council made a motion in February to authorize the plan; however, ICMA-RC wanted the adoption in Resolution form. He also stated that the final provision is a Roth component.

Mr. Wagner questioned if there was anything in the plan that would prevent offering a Defined Contribution Plan in the future. Mr. Junker stated that a 401(a) can be offered at some point, which is a Defined Contribution Plan. He also noted that there is no provision that prevents the Borough from offering this in the future. A lengthy discussion was held regarding a 401(a) plan.

### RESOLUTION NO. 05142018 ADOPTION

A motion to adopt Resolution No. 05142018 – Establishing a Section 457 Deferred Compensation Plan to be Administered by the ICMA Retirement Corporation was made by Mrs. Veeck and seconded by Mr. Alvania. All in favor. Motion carried.

### PUBLIC SAFETY – Mr. Renfrew

No Report

### PUBLIC WORKS - Mr. Alvania

Mr. Alvania reported that due to the wet weather conditions this Spring, the Public Works' projects have been delayed; however, they are ready to go.

### PROPERTY & SUPPLIES – Mr. Wagner

No Report

On another subject, Mr. Wagner reported that he and Mr. Kulbacki met with Morgan Stanley regarding the Defined Pension Plan fees and discovered that their fees are not at market. Two proposals were received by Morgan Stanley where they can do more to bring it in line. Further discussions and meetings will take place.

## GOVERNMENT & LEGISLATION – Mr. Meanor

### QUAKER VALLEY COG BY-LAW AMENDMENTS

Mr. Meanor reported that Quaker Valley COG made amendments to the By-Laws. The Borough has 30 days to submit an objection. Mr. Meanor reported that he has not received any feedback from the Council Members at this time. Mr. Young advised Council to submit their information to Mr. Kulbacki or Mr. Meanor as soon as possible.

### **JUNIOR COUNCIL PERSON PROGRAM**

Mr. Meanor introduced the Junior Council Person Program Proposal. Mr. Junker further summarized the program and the potential benefits to the community and the high school student.

A motion to allow Mr. Meanor and his Committee to continue forward with a Junior Council Person Program was made by Mr. Wagner and seconded by Mr. Abell. All in favor. Motion carried.

Mrs. Veeck thanked Mr. Meanor for taking on this program.

### **ZONING – Mr. Abell**

#### **COMPREHENSIVE PLAN – SUMMARY OF RESIDENT SURVEY**

Mr. Abell summarized the results of the recent Bell Acres Resident Survey for the Comprehensive Plan.

#### **PLANNING COMMISSION APPOINTMENT**

Mr. Abell discussed the recommendation from the Planning Commission that seeks the appointment of Roy Kraynyk. He stated that Mr. Kraynyk is with the Allegheny Land Trust and has officially become a Borough resident today.

A motion to appoint Roy Kraynyk to a four-year term on the Planning Commission was made by Mr. Abell and seconded by Mr. Alvania. All in favor. Motion carried.

#### **QVRA - LEGACY FIELDS**

Mr. Abell reported that 1,000 trees were recently planted at the Legacy Fields' Ballfield. An additional 1,000 trees will be planted next year. He stated that the trees were all donated and an intern was hired to water them.

#### **HUNT ROAD – OLD MINK FARM CLEAN-UP**

Mr. Abell announced that the Allegheny Land Trust purchased property at the top of Hunt Road. This property was an old mink farm whereas thousands of pounds of cages were corroded. He stated that on Saturday, May 12, 2018, a group of volunteers came together to clean up the property. Mr. Abell expressed his thanks to Mr. Carl Bohn for assisting them with the dump truck in hauling the cages that will be recycled.

### **NEW BUSINESS**

#### **FERN HOLLOW NATURE CENTER**

Sam Capezutto, Executive Director of Fern Hollow Nature Center, presented Fern Hollow's Proposal for Yearly Support, explained their mission, and requested yearly support for their center. She summarized the various Partnership Support Levels. A discussion took place to evaluate the pros and cons of a donation to the center.

A motion to maintain our part of the \$500 Partnership Level was made by Mr. Abell and seconded by Mr. Alvania. Members voting yes: Mr. Young, Mr. Renfrew, Mr. Abell, Mr. Alvania, Mrs. Veeck, and Mr. Meanor. Member voting no: Mr. Wagner. Motion carried: 6 – yes and 1 – no

#### **GENERAL CODE eCODE360 PROPOSAL**

Mr. Wagner discussed the General Code's Proposal for Bell Acres Borough and stated that it is a good program in that everything the Borough adopts will be put into an electronic format. Mr. Junker further explained the eCode360 Proposal and how it is used by other municipalities.

A motion to enter into the eCode360 Lite Base Program for \$820.00 was made by Mr. Wagner and seconded by Mrs. Veeck. Members voting yes: Mr. Young, Mr. Renfrew, Mr. Wagner, Mrs. Veeck, and Mr. Abell. Members voting no: Mr. Alvania and Mr. Meanor. Motion carried: 5 – yes and 2 – no

**LITTLE SEWICKLEY CREEK WATERSHED (LSCW)**

Mr. Abell reported that the Little Sewickley Creek Watershed volunteers undertook the task of evaluating 26 miles of the LSCW. The volunteers trudged through by foot and took pictures, which took a year to complete. Mr. Abell commended this major achievement in which they finished on Saturday, May 12, 2018.

**SUMMER INTERNSHIP**

Mr. Wagner stated that a motion was carried at the last council meeting to hire a Summer Intern for the Borough. Mr. Wagner informed Council that he sent the project scope to the Dean of Students at Sewickley Academy and the Principal of Quaker Valley High School. He announced that the job scope is also posted on the website. Mr. Wagner reported, thus far, that there has not been a tidal wave of responses.

**ADJOURNMENT**

There being no further business to transact, a motion to adjourn was made by Mrs. Veeck and seconded by Mr. Renfrew. All in favor. Motion carried. Meeting adjourned at 8:06 p.m.

Respectfully submitted,

Lisa J. Fleming  
Borough Secretary